

INTERNAL/EXTERNAL COMPETITION

Soft Landings Coordinator – Health Planning Team

Grade VII - Temporary Post

Want to help us build, equip and commission the New NRH hospital? We are seeking a dynamic and motivated individual to join our team in the role of **Soft Landings Coordinator**. The successful applicant will have the responsibility and accountability of ensuring that the soft landings approach for the new building is applied. This will be achieved by being closely involved in all aspects of the systems installation, commissioning and pre-handover tasks of the project. The Soft Landings Coordinator will focus on ensuring the construction and handover stage of the project delivers on the required set of operational outcomes for the building.

For the NRH to manage the transition from construction to operations, the Soft Landings Coordinator will assume the primary responsibility of ensuring that the key users of the building are fully trained on the safe use of all systems as appropriate within the new building prior to occupation and to support the building users with this knowledge transfer post-handover. The Soft Landings Coordinator is the team member who will assume the lead role and responsibility in understanding the fabric of the new building and its performance.

Essential Requirements:

- NFQ Level 8 (minimum) or equivalent in a technical discipline.
- Strong technical/analytical background, capable of analysis across a broad range of topics, with a problem-solving approach, capable of generating summary reports and recommendations.
- A sound understanding of health & safety management.
- Excellent management, team leading, interpersonal and communication skills.
- Flexible, reliable, proactive, outgoing professional with a positive attitude, customer focused.
- Experience in working collaboratively with stakeholders at all levels in an organisation.
- Experience of management and direct supervision of external facilities management service provider contracts and other contractors to ensure that the impact and delivery of contract/projects are maximised and the NRH is achieving value for money.

Applicants for the above post should submit a letter of application and Curriculum Vitae to Paul Margey, Human Resource Department or email paul.margey@nrh.ie. A job description is available for the post on request from Paul Margey.

Applicants may be shortlisted and a panel may be formed from those interviewed.

We are an Equal Opportunities Employer and support a smoke-free workplace policy.