

## Internal/External Competition

# QUALITY & RISK MANAGER

**(Grade VII, Permanent & Full Time)**

**Applications are invited for the above post from suitably qualified persons.**

This is a key senior management post with responsibility and accountability for the operational provision of an effective quality & risk management programme to meet the needs of the person served, staff & stakeholders and strategic development of this plan to meet changing organisational needs. To promote best evidence risk management practices that foster a fair, open and learning culture and to implement systems and processes to ensure that the organisation learns from incidents and claims analysis.

The successful candidate will work with the site management team and NRH Executive team to enable a hospital wide quality and risk management culture and to establish a systematic and proactive approach to identification, analysis, evaluation, and minimisation of risk within the hospital.

### **REQUIREMENTS:**

The candidate must possess the following on the latest date for receiving completed application forms for the office:

- An academic award in Risk Management or Quality in Healthcare at level 6 (or higher) on the Quality and Qualifications Ireland (QQI) framework or equivalent or a professional qualification in a health-related area

#### **AND**

- Significant experience of working in health services in a post that has involved patient safety improvement, risk management, quality management processes, incident management and investigations as relevant to the role
- Experience of leading change in a complex organisation
- Experience of delivering training programmes
- Experience of managing and working collaboratively with multiple stakeholders
- Demonstrate knowledge of the incident management process, delivering system analysis investigations
- Knowledge of claims management process
- Knowledge of health care audit and other assurance mechanisms for quality and patient safety
- Ability to analyse externally and internally generated data to produce reports for review
- Knowledge of complaints handling, HIQA/Quality Standards, health & safety and freedom of information and data protection legislation
- Excellent communication and interpersonal skills including excellent presentation skills
- Excellent organisational and time management skills to meet objectives within agreed timeframes and achieve quality results.
- Evidence of effective planning, project management and people management and organisational skills.

*Grading for the post will be Grade VII and remuneration is in accordance with the salary scale approved by the Department of Health.*

**Interviews will take place on Thursday the 30<sup>th</sup> of May 2019**

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Applicants for the above post should submit a letter of application and curriculum vitae not later than **12:00 noon on Friday 24<sup>th</sup> of May 2019** to Mr. Paul Margey, Human Resource Department or email [paul.margey@nrh.ie](mailto:paul.margey@nrh.ie) A job description for the above post is available on request from Paul Margey or at [www.nrh.ie/careers](http://www.nrh.ie/careers). For informal enquiries, please contact Ms Bernie Lee by email [bernie.lee@nrh.ie](mailto:bernie.lee@nrh.ie)